## Draft Privacy Notice for New Life Church Ministries (Sleaford) – Website Contacts

Under Data Protection legislation the Board of New Life Church Ministries (Sleaford) are the Data Controller and the Secretary to the Board acts as the Data Protection Co-ordinator.

We are only taking your details over our website as you have an enquiry you would like us to respond to and for no other reason. It will be used to allow us to respond, should we choose to, and for that purpose alone. Our only record will be in our email system.

Data Protection legislation allows us to collect, store and process this information as we regard it as being the Church's legitimate interest. We have come to this conclusion as we would not be able to respond to your request otherwise.

If you are concerned about the way your information is being handled please contact the Data Protection Co-ordinator of New Life Church Ministries (Sleaford). You may do so by telephone to 01529 413063; by email to <a href="mailto:dataprotection@nlcm.org.uk">dataprotection@nlcm.org.uk</a>; or by post to New Life Church Ministries (Sleaford), New Life Centre, Mareham Lane, Sleaford, NG34 7JP. If you are still unhappy you should put your concerns in writing to the Data Protection Co-ordinator, New Life Church Ministries (Sleaford), at the same address for consideration by the Data Controller. If you remain unhappy after their formal response you have the right to complain to the Information Commissioners Office